



ULIDIA INTEGRATED COLLEGE

Job Description – Teacher of Art and Design with Photography to A2 level

Remuneration: MPG/UPS
Required for 1st September 2018

Job Title: **Teacher of Art and Design with Photography to A2 level** (Permanent, Full-Time)

Job purpose: Ulidia Integrated College wishes to recruit a pupil focussed, passionate and talented teacher to teach Art and Design with Photography to A2 level. They may also be required to teach Moving Image Arts. The successful candidate will be responsible to the Principal through the Head of Department for the quality of teaching and learning delivered to pupils. The successful candidate should also be keen to promote Art and Design, Photography and Moving Image Arts throughout the school.

Accountable to: To the Senior Leadership Team of the College and the Head of the Art and Design Department for the effective discharge of all duties.

Accountable for: The effective learning, teaching and support of the College's students.

1. Job Purpose

- To teach Art and Design to a range of classes and ability levels up to and including GCSE and AS/A2 level.
- To teach Photography to a range of classes and ability levels up to and including GCSE and AS/A2 level.
- To teach Moving Image Arts to a range of classes and ability levels up to and including GCSE and AS/A2 level.
- Prepare lessons, mark class work and homework, examine, write reports and undertake formative and summative assessment of pupils.
- Attend department meetings; contribute to department planning including schemes of work and examination setting.
- Play a supporting role in promoting all areas of the Art and Design Department
- To establish, coordinate and distribute the College termly digital newsletter
- Act as a Form Teacher.
- Undertake supervision duties as directed.
- The range of duties may be varied from time to time according to the changing needs of the post and opportunities will exist for the professional development of the person appointed.

Criteria

On taking up the post the candidate must be a registered member of GTCNI.

The Board of Governors reserve the right to enhance the criteria in order to facilitate a manageable shortlist.

It is essential that you fully describe in the application form how you meet each criterion sought.

Please provide detailed information against each requirement, providing dates and ensuring that where requirements are time bounded (e.g. 1 year within the last 5 years) you provide detail and dates that fully satisfy the requirement. It is not appropriate to simply list the various posts that you have held. Assumptions will not be made from the title of your post.

<p><u>Essential Criteria</u></p>	<p>EC 1. A commitment to Integrated Education clearly demonstrated on the application form</p> <p>EC 2. A qualified teacher holding an honours degree (minimum 2.2) in Art and Design or equivalent</p> <p>EC 3. Experience of Teaching Art and Design to A level or equivalent (Teaching Practice acceptable)</p>
<p><u>Desirable Criteria</u></p>	<p>DC 1. Experience of teaching Art and Design to A2 level for at least 2 years</p> <p>DC 2. Experience of teaching Photography to A2 level (Teaching Practice acceptable)</p> <p>DC 3. Experience of teaching Moving Image Arts to A2 level (Teaching Practice acceptable)</p> <p>DC 4. Qualifications, willingness and ability to teach another subject/s to KS3 or GCSE Level</p> <p>DC 5. Provide evidence of qualifications and/or contribution to the extra-curricular work within a school such as Art/Sport /Drama /Music/Eco Schools/Young Enterprise/Duke of Edinburgh Award Scheme/ etc.</p>

Essential Knowledge and Skills

- Strong leadership skills
- Strong ICT skills
- Strong interpersonal skills
- Strong literacy and communication skills
- Ability to delegate
- Ability to motivate staff and pupils
- Knowledge of current educational developments in Literacy
- Ability to set, monitor and review targets
- Commitment to e-learning platforms such as iPad and Google classroom

Essential Personal Qualities

- Enthusiasm
- A caring child centred approach
- Confidence and discretion
- Ability to work independently and as part of a team
- Willingness to learn
- Willingness to develop
- Ability to work under pressure and meet deadlines

2. Curriculum

- (a) plans, enacts and monitors for all courses, in conjunction with the staff of the department, appropriate syllabuses, materials, schemes of work and revision programmes, which include clearly identified aims and objectives which are shared with the students;
- (b) develops varied methods of teaching and learning, appropriate to the abilities and aspirations of the students and which enable them to take maximum responsibility for their own learning;

3. Student assessment, reporting and support

- (a) ensures the efficient administration of a programme of student assessment and feedback, consistent with the marking policy of the department and with the whole-college assessment policy;
- (b) ensures that accurate and up-to-date records of student achievement and attendance are kept within the department;
- (c) participates in all college-wide policies for responding to such records, including the preparation of a report on the examination results of the previous academic year to be discussed with the Principal;

4. Liaison within and outside college

- (a) attends all meetings;
- (b) liaises with other staff and senior leadership team as appropriate on the work of the College as a whole;
- (c) maintains links with partner schools, higher education and outside agencies in accordance with College policies;
- (d) ensures the preparation of up-to-date and appropriate liaison and publicity material in accordance with College guidelines;

Areas of Responsibility

Learning and Teaching, Pastoral Care

- To plan and monitor coverage, continuity and progression in lessons
- To select the most appropriate teaching and learning methods and resources
- To implement policies and practices for assessing, recording and reporting on pupil achievement in line with school policy.
- To participate in evaluation of the teaching and learning in the Art and Design Department through activities including:
 - a) Lesson observations
 - b) Work and planning scrutiny
 - c) Pupil discussions
 - d) Analysis of results and assessment data
 - e) Attending planning meetings
 - f) Staff training
 - g) Informal discussions
- To use this analysis to inform self-evaluation and in conjunction with HoD take action to further improve the quality of teaching and learning across the department and the whole College.

Ensuring the identification of students who are experiencing difficulties and that support and direction is given to them and that Form Teachers and Year Heads are kept fully informed of such students.

Other professional requirements

- Establish and maintain effective working relationships with professional colleagues and to develop cross-curricular links and creative approaches to learning.
- Establish effective relationships with parents and inform them of developments and practices relating to the teaching and learning.
- Participate in meetings with professional colleagues and parents in respect of the duties and responsibilities of the post.
- Be aware of the need to take responsibility for your own professional development.
- Play a full part in the life of the school community, to support its Integrated ethos and to encourage staff and pupils to follow this example.
- Undertake any other duty as specified by Principal not mentioned in the above.

The job description and allocation of responsibilities may be amended by agreement from time to time.

All posts are subject to the following terms and conditions:

The School Teachers' Pay and conditions Documents or any conditions which are negotiated between the TNC and the Department and the Professional Associations at a national level and which are subsequently endorsed by the Governing Body of the College.

Fixed term posts

Please note that the post availability indicates how long a post will be vacant at the time of going to press and does not necessarily indicate the commencement date of any contract. Fixed Term contracts may subject to extension or may be reduced for any valid reason unless otherwise indicated. Certain circumstances may arise where the successful candidate will not be employed for the full period of availability eg. Due to incomplete pre-employment checks at the commencing availability date.

Where a post is available for a full 12 month period and due to unforeseen circumstances it is not possible for the successful candidate to commence their contract at the availability date stated, the period of employment will be reduced and the teacher will be paid on the hourly rate for teachers.

Fixed Term teachers employed for less than a 12 month period will be paid on the hourly rate for teachers.

Disclosure of criminal background

If you have been appointed for a post that involves 'regulated activity' under the Safeguarding Vulnerable Groups (NI) Order 2007, the Education Authority will be required to undertake an Enhanced Disclosure of Criminal Background.

Please note that you WILL be expected to meet the cost of an Enhanced Disclosure Certificate, which is currently £33. Details of how to make payment will be sent to you at the pre-employment stage.

Further information can be accessed on www.nidirect.gov.uk/campaigns/accessni-criminal-record-checks or www.justice-ni.gov.uk/articles/about-accessni

References

This appointment will be subject to satisfactory references being received. One reference should be from a person who is able to comment on your suitability to work with children/young people in an educational setting. Ulidia Integrated College will seek references from present/previous employers for posts involving 'regulated activity'.

It is essential that you fully describe in the application form how you meet the criteria sought.

Please provide detailed information against each requirement, providing dates and ensuring that where requirements are time bounded (e.g. 1 year within the last 5 years) you provide detail and dates that fully satisfy the requirement. It is not appropriate to simply list the various posts that you have held. Assumptions will not be made from the title of your post.

Canvassing will disqualify.

ULIDIA INTEGRATED COLLEGE IS A NON SMOKING SCHOOL AND SMOKING IS NOT PERMITTED ON THE GROUNDS AT ANY TIME.

FAXED OR LATE APPLICATION FORMS WILL NOT BE ACCEPTED.