


BTEC Assessment Plan 2019-2021

Programme Title	Subsidiary Diploma in IT									
										
Unit or Component No & Title	Assignment Title	Targeted Learning Aim/s or Assessment Criteria	Internal Verification of Assignment Brief Date	Assignment Hand Out Date	Assignment Hand in Date or External Assessment Date	Internal Verification of Assessment Decisions Date	Planned Resubmission Date*	Internal Verification of Resubmission Date	Assessor Name	Internal Verifier Name
Year 1										
Unit 1 Communication and Employability Skills	Assignment 1	P1, P2, P3, M3	28/08/2019	03/09/2019	02/12/2019	04/12/2019	14/12/2019	17/12/2019	Neil Meharg	Dominic Barnard
Unit 1 Communication and Employability Skills	Assignment 2	P5, P6, M2	28/08/2019	5/12/2019	12/2/2020	15/2/2020	25/2/2020	27/2/2020	Neil Meharg	Dominic Barnard
Unit 1 Communication and Employability Skills	Assignment 3	P5, P5, D1	28/08/2019	24/2/2020	11/5/2020	14/5/2020	24/5/2020	26/5/2020	Neil Meharg	Dominic Barnard
Unit 2 Computer Systems	Assignment 1	P1, P2, P3, P8, M1, D1	28/08/2019	05/09/2019	12/12/2019	14/12/2019	6/1/2020	8/1/2020	Chris Wray	Neil Meharg
Unit 2 Computer Systems	Assignment 2	P4, M2	28/08/2019	06/01/2020	19/02/2020	21/2/2020	3/3/2020	5/3/2020	Chris Wray	Neil Meharg
Unit 2 Computer Systems	Assignment 3	P5, P6, P7, M3, D2	28/08/2019	24/2/2020	8/5/2020	11/5/2020	21/5/2020	23/5/2020	Chris Wray	Neil Meharg
Unit 28 Website Production	Assignment 1	P4, P5, M2, M3, D2, D3,	23/08/2019	2/9/2019	20/12/2019	22/12/2019	06/01/2020	08/01/2020	Dominic Barnard	Neil Meharg
Unit 28 Website Production	Assignment 2	P1, P2, P3, M1, D1	23/8/2019	6/1/2020	14/5/2020	16/5/2020	26/5/2020	28/5/2020	Dominic Barnard	Neil Meharg
Year 2										
Unit 43 Multimedia	Assignment 1	P1	27/8/2020	3/9/2020	24/10/2020	27/10/2020	9/11/2020	13/11/2020	TBC	TBC
Unit 43 Multimedia	Assignment 2	P2, P3, M1	27/8/2020	4/11/2020	19/12/2020	21/12/2020	3/1/2021	6/1/2021	TBC	TBC
Unit 43 Multimedia	Assignment 3	P4, P5, M2, D1	27/8/2020	6/1/2021	13/3/2021	15/3/2021	24/3/2021	26/3/2021	TBC	TBC
Unit 43 Multimedia	Assignment 4	P6, M3, D2	27/8/2020	16/3/2021	8/5/2021	10/5/2021	20/5/2021	24/5/2021	TBC	TBC
Unit 7 Organisational Systems Security	Assignment 1	P1, M1	27/8/2020	9/9/2020	28/11/2020	30/11/2020	10/12/2020	14/12/2020	TBC	TBC
Unit 7 Organisational Systems Security	Assignment 1	P2, P3, M2, D1	27/8/2020	2/12/2020	12/3/2021	14/3/2021	24/3/2021	26/3/2021	TBC	TBC
Unit 7 Organisational Systems Security	Assignment 1	P4, P5, P6, M3, D2	27/8/2020	14/3/2021	28/5/2021	8/6/2021	18/6/2021	20/6/2021	TBC	TBC
Unit 30 Digital Graphics	Assignment 1	P4, P5, M1	27/8/2020	9/9/2020	28/11/2020	30/11/2020	10/12/2020	14/12/2020	TBC	TBC
Unit 30 Digital Graphics	Assignment 2	P1, P2,	27/8/2020	2/12/2020	12/3/2021	14/3/2021	24/3/2021	26/3/2021	TBC	TBC
Unit 30 Digital Graphics	Assignment 3	P3, P6, M2, D1, D2,	27/8/2020	14/3/2021	28/5/2021	8/6/2021	18/6/2021	20/6/2021	§	TBC
Lead Internal Verifier Signature								Date		
* Lead Internal Verifier must authorise any resubmissions. The learner must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the learner receiving the results of assessment which a timely period of the assessment taking place.										