

ULIDIA
INTEGRATED COLLEGE



EMPLOYMENT OPPORTUNITIES

Supervisory Assistant

Part Time/Term Time (10 hours per week)

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JOB DESCRIPTION

**FAXED, EMAILED OR LATE
APPLICATION FORMS WILL
NOT BE ACCEPTED.**

Supervisory Assistant

Part Time/Term Time

(10 hours per week)

Required: As soon as possible

Remuneration:

Pt 5 – 8 £13.2062 - £13.8466 per hour
(£24790 - £25992 pro rata)

Annual leave is 23 days + 12 stat days per year pro rata
During school closures a retainer is paid which is half the usual rate of
pay.

Job Purpose:

Responsible individually or as a member of a team for the supervision of children and the maintenance of discipline for the children remaining on the school premises throughout the mid-day break.

Reports to:

Principal/Bursar

1. Essential Criteria

Method of Assessment: Shortlisting by Application Form.

Essential Criteria

Experience

Evidence of experience of working with, or supervising children in a formal environment, eg. school, youth group, church group, sports coaching, etc.

Knowledge

Evidence of knowledge of the following areas:

- The requirements of a Supervisory Assistant
- Child Protection and Safeguarding, as relevant to the role
- Health and Safety regulations, as relevant to the role

Other

Willingness to undertake job related training as and when required

2. Additional Essential Criteria

The following are additional essential criteria which will be measured during the interview/selection stage.

Additional Essential Criteria	<p>Skills / Abilities</p> <p>Evidence of an ability to work flexibly to help ensure safe and supportive child-centred supervision</p> <p>Evidence of effective interpersonal and communication skills</p> <p>Proven effective team working skills</p> <p>Evidence of good planning and organising skills to ensure work is completed on time to the required standard</p> <p>Values Orientation</p> <p>Evidence of how your experience and approach to work reflect the School values/ethos.</p>
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3. Desirable Criteria

Desirable Criteria	<p>Experience</p> <p>A minimum of three months' experience of working with, or supervising children in a formal environment, ie school, nursery or playgroup</p>
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NOTES TO JOB APPLICANTS

1. You must clearly demonstrate on your application form under each question, how, and to what extent you meet the required criteria as failure to do so may result in you not being shortlisted. You should clearly demonstrate this for both the essential and desirable criteria, where relevant.
2. Shortlisting will be carried out on the basis of the essential criteria set out in Section 1, using the information provided by you on your application form.
3. Please note that the Selection Panel reserves the right to shortlist only those applicants that it believes most strongly meet the criteria for the role.
4. In the event of an excessive number of applications, the Selection Panel also reserves the right to apply any desirable criteria as outlined in Section 3 at shortlisting. It is important therefore that you also clearly demonstrate on your application form how you meet any desirable criteria.

3. Main Duties & Responsibilities

- Assist in the supervision of children in all areas of the school and grounds in order that health and safety regulations are observed and school discipline is enforced.
- Liaise with the Principal/Pastoral Staff on all matters relating to mid-day supervision.
- Deal with minor problems, accidents/sickness and report any serious incident to the Principal/Pastoral Staff immediately.
- Supervise children consuming meals and packed lunches, including:
 - (a) the movement of children between classrooms and dining areas where necessary, including dining areas outside the school premises.
 - (b) the supervision of queues, seating arrangements, and the circulation of pupils to and from service points.
 - (c) the supervision of the conduct of diners.
- To be responsible for:
 - (a) collection of dinner tickets where appropriate.
 - (b) the distribution of meals within the dining area as appropriate.
 - (c) ancillary associated duties (eg, cleaning up spillages, ensuring tables are cleared and cleaned, removal of litter from all areas used for the consumption of food including packed lunches, etc).
 - (d) assisting children where necessary.
- Duties as delegated in connection with cash cafeterias
- Carry out all duties to comply with:
 - (a) the Health and Safety at Work (NI) order 1978;
 - (b) Acts of Parliament, Statutory Instruments and Regulations and other legal requirements;
 - (c) Codes of Practice.

- Carry out all duties in the working conditions normally inherent in the particular job
- Complete all necessary paperwork.
- Carry out duties for jobs up to and including those in the same grade, provided such duties are within the competence of the employee.

This job description will be subject to review in light of changing circumstances and is not intended to be rigid and inflexible but should be regarded as providing guidelines within which the individual works. Other duties of a similar nature and appropriate to the grade may be assigned from time to time.

In accordance with Section 75 of the Northern Ireland Act (1998), the post-holder is expected to promote good relations, equality of opportunity and pay due regard for equality legislation at all times.

WHY JOIN STAFF AT ULIDIA?



DYNAMIC

Ulidia is a growing and dynamic educational community; we bring children and staff from Catholic and Protestant traditions, as well as those of other faiths or none, together in one school.

Ulidia's Ethos is not secular but Christian in character and welcomes all faiths and none.

Through our Admissions Criteria we try to enrol approximately equal numbers of Catholic and Protestant children, as well as those from other religious and cultural backgrounds.

GROWING COMMUNITY

GRAMMAR & ALL ABILITY PATHWAYS

The emphasis at Ulidia Integrated College is on meeting the needs of all abilities to the highest academic standards.

We are passionate about learning and want our students to share our enthusiasm. Our aim is to challenge pupils to develop new approaches to learning, to be encouraged to excel and to experience success in all areas of the curriculum.

We cater for all learning styles, paces and potentials. In order to provide for all of our pupils, we are offering two distinct but intertwined learning pathways.

All Ability Pathway

An 'All Ability' Pathway for young people who prefer a blend of academic and vocational studies.

Grammar Pathway

A 'Grammar Pathway' for young people who thrive in a more demanding academic setting.

Both Pathways are combined for pastoral and enrichment classes where all pupils work together

By offering both Pathways in one College, pupils have the opportunity to move between Pathways as they develop, mature and identify potential careers. This ensures their curriculum always reflects their ability, is appropriately challenging and engages their interest throughout their College life.

GCSE and A Level examination options are open to all students regardless of their learning Pathway if they demonstrate appropriate ability in that subject area. This means that we offer a learning environment that challenges pupils to meet their potential combined with the flexibility to tailor educational qualifications to each individual's ability and aspirations.

We believe that every family should be able to access Integrated education for children of all abilities, from the academically gifted to those who require specific support.

We aim to provide all children with a caring and enhanced educational experience. Empowering them as individuals is a priority for our dedicated staff, so that as they grow and mature they will be able to affect positive change in the shared society we live in. We value and respect each other's cultures and diversity; we cherish equality for all. We go beyond the traditional 'child centred education' and seek to understand and enhance the centre of each child.

We acknowledge that no one knows a child better than their own family, and so we depend on our partnership with parents and carers to ensure each young person thrives.



Integrated Education brings children and staff from Catholic and Protestant traditions, as well as those of other faiths, or none, together in one school. For the past 30 years, in a deeply divided society, Integrated schools have been an alternative to an educational system in which most children attend largely religiously separated schools.

Integrated Schools differ from other schools in Northern Ireland by ensuring that children from diverse backgrounds are educated together every day in the same classrooms. Through their Admissions Criteria they enrol approximately equal numbers of Catholic and Protestant children, as well as children from other religious and cultural backgrounds.

Integrated Education aims to provide children with a caring and enhanced educational experience. Empowering them as individuals is a priority for staff so that as they grow and mature, they'll be able to affect positive change in the shared society we live in.



ULIDIA is over-subscribed yearly by over 100%

i.e. over 100% more students apply than we have places to offer.

Under the Education Reform Order (NI), 1989, a school wishing to obtain Grant Maintained Integrated status must convince the Department of Education that it can draw a minimum of 30% of its population from the minority tradition of the area it wishes to serve.

AN INTEGRATED SCHOOL

ENCOURAGING RESILIENCE

In Ulidia we are committed to the development of character, resilience and a growth mindset. We believe that this is an inherent part of the success of the College, both in terms of examination results and in the confidence of our young people.

We promote many aspects of resilience in our pupils: academic, physical, emotional, cultural and spiritual. Our aim is for students to develop the empathy and emotional intelligence which will support their achievement in all curriculum areas and make them dynamic members of our society and workforce.

Our 'Attitude To Learning' and 'Behaviour For Learning' systems are the foundation of all we do. We teach our young people how to behave enabling them to achieve our high expectations.

'Attitude To Learning' has created a positive learning climate, by setting out clear high expectations and consistently recognising and encouraging those pupils who meet and exceed it.

We have a tiered approach to rewards that sees members of staff telephoning home to recognise the progress pupils are making at the College. The culture of 'earning through effort' within the College develops positive relationships with all pupils and their families, all culminating in the annual rewards trips at the end of the year.



HISTORY OF ULIDIA

Area Background

East Antrim is the only area of Northern Ireland in which the separate communities of that area have become more polarised since the 'troubles' began. The area contains approximately 8% Roman Catholic population.

An Integrated School

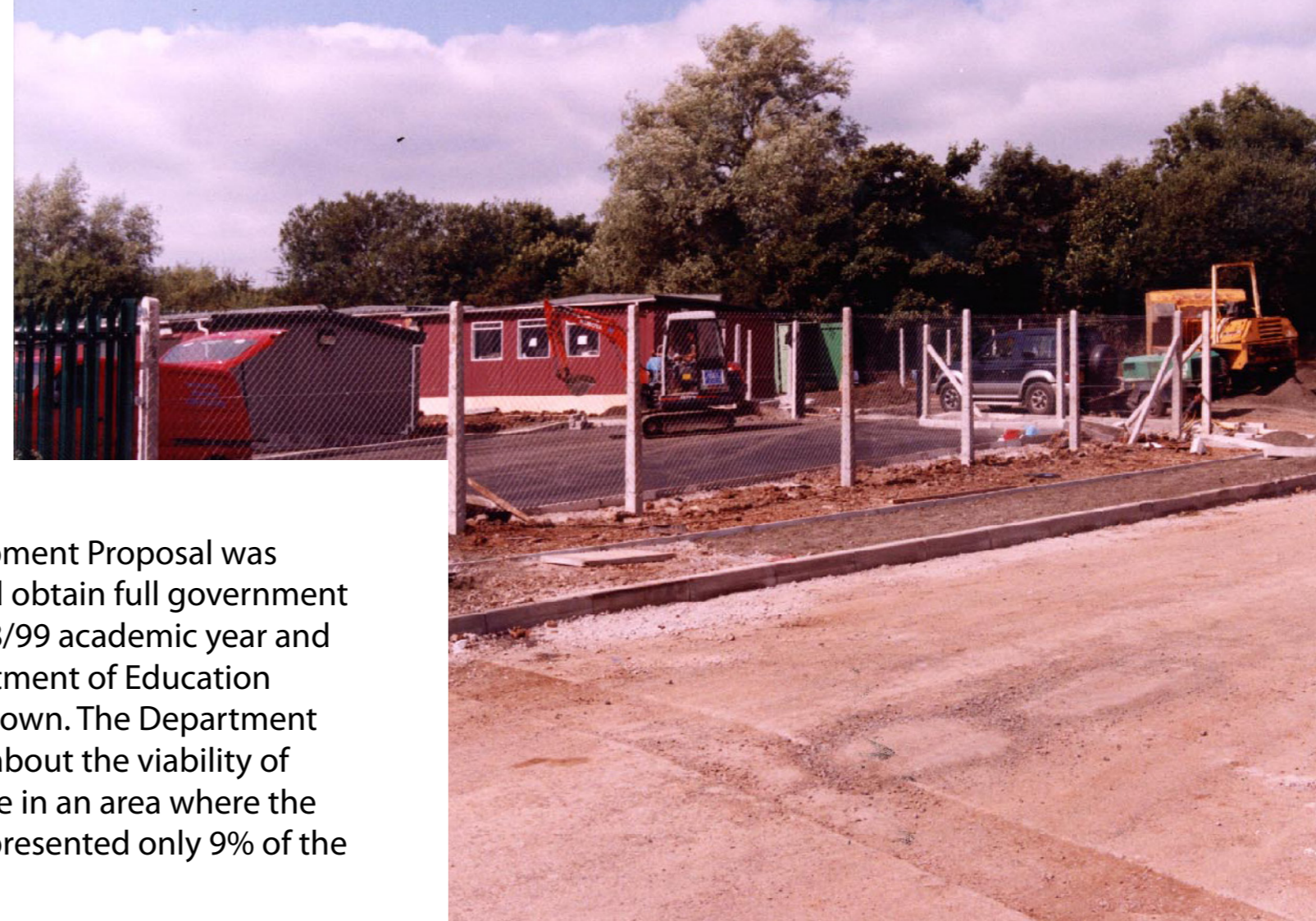
Under the Education Reform Order (NI), 1989 a school wishing to obtain Grant Maintained Integrated status must convince the Department of Education that it can draw a minimum of 30% of its population from the minority tradition of the area it wishes to serve.

The history of the college begins with the failed attempt to open an integrated college in Carrickfergus, in 1995. Castle Integrated College failed because of massive opposition from interested parties in the East Antrim area. However, the steering group behind Castle Integrated College refused to give up and started planning again for an integrated college in East Antrim.

A proposal for a new college was lodged again with the Department of Education in early 1997. This proposal was for the opening of a brand new integrated college in Whitehead, a few miles north of Carrickfergus. The Department of Education refused the request and financial assistance. Under the guidance of Tom Pennycook, a parent, the steering committee steadfastly refused to give up hope and decided to open the proposed new integrated college, independently, without financial assistance from the Department of Education.

The Northern Ireland Council for Integrated Education (NICIE) was approached in February 1997 for support. NICIE acted for the steering group. Their sister organisation, the Integrated Education Fund (IEF), obtained funding for the college for a period of three months only, with the promise that the IEF would fund-raise for the college to help maintain it throughout its first year.

The steering group, having secured guaranteed funding for three months went about enlisting the necessary 60 students (with a 30% balance from the minority religion), and the recruitment of Principal and Staff.



The college eventually opened on a disused hockey pitch, in Whitehead, on the 1 September 1997, under the leadership of Mr Eugene Martin, an experienced teacher and manager from Northern Ireland's first integrated school, Lagan College. Ulidia consisted then of six teachers, second-hand temporary accommodation, second-hand furniture and equipment, but first class, quality teachers. It also had its most valuable asset - 63 wonderful students - and religious balance!

A further development proposal was submitted to the Department of Education, but again this was rejected. The Department did not feel that such a school in such an area was viable. The college had to survive on its own finances for another year before a new Development Proposal could be submitted.

With additional financial assistance from the IEF, Ulidia Integrated College did survive. Interest in this new integrated college from parents in the area was overwhelming.

Yet another Development Proposal was submitted to try and obtain full government funding for the 1998/99 academic year and yet again the Department of Education turned the college down. The Department was 'not convinced about the viability of an integrated college in an area where the minority religion represented only 9% of the population'.

Once again, the college approached the IEF for financial assistance for 1998/99 and once again our friends at both NICIE and the IEF pledged their support. Of course, money had to be found from somewhere! The college continued independently in 1998/99 with over 130 students and ten staff and, of course, more mobile accommodation. The religious balance was perfect and completely in line with government recommendations - yet the government of the day "was not convinced." The IEF continued to fund the college from their meagre resources and the high quality education that was promised to the students was delivered by the staff.

The College opened on a disused hockey pitch in Whitehead



The then new Secretary of State, Dr Mo Molum visits Ulidia at the opening in Whitehead



The now customary Development Proposal was again presented to the Department of Education for the academic year 1999/2000. Given that the College had over 130 students with over 600 students on its waiting lists for the incoming years, everyone at the school was confident that this would be its year.

To everyone's complete astonishment, the College was, for the seventh time, refused funding for the year 1999/2000. Not dismayed, and with morale high, the college again sought help from the IEF and its sponsors and, true to the sincere and genuine nature of that organisation, the college was assured that the IEF would 'go to the wall' before it would cease funding the college. With the help of the American Ireland Fund and the European Peace Project, finance was found to allow it to continue in existence for yet another year. It was in this year that the college moved to its present site in Carrickfergus, necessitated by the fact that suitable land could not be found in Whitehead to allow for the college's rapid expansion.

In 1999/2000 we had 17 staff and 240 students enrolled, with religious balance, and more temporary accommodation. But the end of the terrible difficulties surrounding Ulidia's insecure future was in sight and with its eighth Development Proposal, submitted to the then new Secretary of State, Dr Mo Molum, in December 1999, the Department of Education finally capitulated and granted Ulidia Integrated College full funding, effective from September 2000.

The initial journey was over and Ulidia Integrated College finally joined the ranks as Northern Ireland's 44th fully-funded integrated college.

During its time in the wilderness as an independently funded college Ulidia had to suffer three petrol bomb attacks and numerous sectarian incidents directed toward the students. It also experienced two arson attacks, once of which destroyed our library.

Building of the current 'core' block at Ulidia in Carrickfergus



However, today the College sits proudly on a hill overlooking the beautiful Belfast Lough. Ulidia can justifiably be proud of its achievements. It proved that we were right in suffering the three long years of hardship, and that the need for an integrated college in such a troubled area was not only needed but essential.

The College is over-subscribed every year with enrolment passing 650 in 2018.

The College has been awarded a new build and hope to break ground in 2019 and be ready in a state of the art new building for September 2021.

The future of the College is now secure and genuine thanks are due to those who stood by the College in its times of need especially the Northern Ireland Council for Integrated Education and the Integrated Education Fund.

For generations to come, the story of the origins of Ulidia Integrated College and its hardships in the face of adverse difficulties, will inspire and enthuse the children of the college and all those who look for a better future for Northern Ireland.



HOW TO GET TO ULIDIA

Ulidia Integrated College
112 Victoria Road
Carrickfergus
Co. Antrim
BT38 7JL
Tel: 028 9335 8500



ALL PUPILS ACHIEVING AMBITIONS



“Educating together, Catholics and Protestants, and those of other religions, or none, in an atmosphere of tolerance and understanding, to the highest possible academic standards.”

